Administration for Community Living

Title III Older Americans Act Performance System (OAAPS)/New State Performance Report (SPR) Briefing for Area Agencies on Aging

May 14, 2020

Meeting Number: 763-957-6300; Access Code: 619 537 451
Presented by:

Laura House, Title III New SPR and OAAPS Lead Senior Management and Program Analyst, Office of Performance and Evaluation, Center on Policy and Evaluation

Jennifer Tillery, Title III Current SPR Program Manager, Senior Social Science Analyst & COR II, Office of Performance and Evaluation, Center on Policy and Evaluation
Welcome Remarks

Meredith Hanley, Director, Community Capacity Building, National Association of Area Agencies on Aging
Agenda

01 Welcome/Agenda
02 Background/Importance/Benefits
03 Changes from the Current to New System
04 New OAAPS System/Timeline
05 Technical Assistance and Training Resources
06 Preparing for the Transition: States and AAAs
07 Discussion
New System and Report

SUAs currently use the SRT, also known as NAPIS/CARDS to report annual performance data under the OAA to ACL. **OAAPS** will replace the SRT as the primary performance reporting system and data repository for OAA Title III state grantees.

The new **SPR** will replace the current State Program Report.
New SPR/OAAPS Overall Benefits

- Less reporting burden and streamlining to the overall reporting process
- Improved structure for the State Performance Report
- Improved data quality
OAAPS REPORTING SYSTEM
Technical Improvements

- Enhanced user interface
- Improved ability to accommodate changing performance measure
- Increased system security
- Greater accessibility and compliance with Section 508
OAAPS Features

- New system-generated data elements
- Repository of TA and training materials (e.g., quick reference guides and videos)
- Analysis reports
- Upload and manual entry data submission options
- Business rule and validation checks performed in the system
- Users submit variance explanations before data submission
Reporting Feature: Manual Entry

[Diagram of a data entry form for Older Adults - Homemaker - Consumer Characteristics]

- **Total unduplicated persons served**
- **Age Distribution**
  - Below 60
  - 60-64
  - 65-74
  - 75-84
  - 85 and above
  - Age missing
- **Total Persons Served**

All fields are required.
Reporting Feature: Automated Uploads

To upload a new data file:

1. On the Data Submissions Overview page, navigate to the Manage Uploads page by either
   1. Generating the Status table for SPR or NSIP and selecting **Upload data**.

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**DATA SUBMISSIONS**

Current Reporting

- Overview
- Manage Uploads
- Aging Network Profile
- Older Adults
- Caregivers of Older Adults
- Older Relative Caregivers
- Expenditures Overview

Overview

<table>
<thead>
<tr>
<th>Section</th>
<th>Data Entry Status</th>
<th>Last Updated</th>
<th>Actions</th>
</tr>
</thead>
<tbody>
<tr>
<td>SPR Data</td>
<td>In Progress</td>
<td>11/09/2018 9:55 PM by <a href="mailto:ErinFrank25@gmail.com">ErinFrank25@gmail.com</a></td>
<td>Upload data, Validate Section</td>
</tr>
</tbody>
</table>

**Reporting Period:** FFY 2017

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Reporting Feature: Business Rules

• Quality or validity checks built into OAAPS
• Based on policy requirements, mathematical rules, logic rules
• Some values are restricted by unique rules
• Data quality validation
• Identified during the validation process for manually entered data
Title III OAAPS
Exploratory Testing Site

WELCOME TO OAAPS

Access to this site is restricted to authorized Older Americans Act (OAA) Title III, VI, and VII grantees and sub-grantees. Final datasets can be viewed at: Aging, Independence, and Disability (AGID) Program Data Portal.

https://www.oaaps-pilot.acl.gov/app/welcome
Data Submission Responsibility

Accounts within OAAPS

Throughout OAAPS, content is tailored to the needs of ACL, SUA, and AAA users. While some content may be similar, there are many differences.

<table>
<thead>
<tr>
<th>Data Group</th>
<th>State</th>
<th>AAA</th>
<th>State &amp; AAA</th>
</tr>
</thead>
<tbody>
<tr>
<td>Aging Network Profile</td>
<td></td>
<td></td>
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</tr>
<tr>
<td>Consumer Characteristics and Service Units (Including NSIP)</td>
<td></td>
<td></td>
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<tr>
<td>Service Expenditure</td>
<td></td>
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<tr>
<td>Legal Assistance: Levels of Service and Types of Cases</td>
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<td>Other Services for Older Adults and Supplemental Services for Caregiver programs</td>
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</table>
# AAA User Types

## Enabled vs. Non-Enabled

### Enabled AAA Users
- Report data within OAAPS
- States will create a state-level roll-up for AAAs to report in OAAPS
- States review and approve AAA data

### Non-Enabled AAA Users
- Cannot report data within OAAPS
- States create roll-up reports outside of OAAPS
- States submit aggregate data into OAAPS

## Important
Please communicate with your State to determine your user type.

For additional information download the [User Guide](https://www.oaaps-pilot.acl.gov/app/Resources/refMaterials):
State Performance Report Changes

Removed Data Elements

The State Performance Report (SPR), Appendix A: Data Element Definitions document provides definitions for data elements, code values, services, and related terms along with links to additional resources. This document provides additional detail beyond the definitions found in the OMB documentation and the Data Dictionary and in some cases external links to additional resources.

For additional information, download the State Performance Report (SPR), Appendix A: Data Element Definitions
https://agid.acl.gov/Resources/OAA_SPR.aspx#doc6

Removed Data Elements

• Top Three Accomplishments
• Total Age Reported
• Staff numbers by functional responsibility
State Performance Report Changes

New Data Elements

New data elements have been added to give ACL a comprehensive picture of the services provided and people served under the OAA.

For additional information, download the State Performance Report (SPR), Crosswalk https://agid.acl.gov/Resources/OAA_SPR.aspx
Revised Data Elements

- Age categories 60-74 are now split into 60-64 and 65-74
- 0 and 1 ADL and IADL categories are now 0-1 ADL and 0-1 IADL
- Geographic Distribution from RUCA codes
- Poverty status changed from “At Poverty” to “At or Below Poverty”
- Respite Care is divided into four reporting categories
- Access Assistance is now split into Case Management and Information and Assistance
- Counseling Support Groups/Caregiver Training” is now broken into three separate categories

For additional information, download the State Performance Report (SPR), Appendix A: Data Element Definitions
https://agid.acl.gov/Resources/OAA_SPR.aspx#doc6
NEXT STEPS FOR STATE AND AAAS
Title III Implementation Timeline

Dec. 2019: OAAPS opened in Exploratory Phase

Jan. 2020: Substantive TA now available

Feb. 26, 2020: First Webinar: ACL’s Vision for OAA Data Reporting

Feb. 2020: First Webinar: ACL’s Vision for OAA Data Reporting

Sep. 2021: OAAPS Exploratory Phase ends

Feb. 2020: First Webinar: ACL’s Vision for OAA Data Reporting

Oct. 2021: Grantees begin collecting Title III data using the new SPR form

Oct. 2021: Grantees begin collecting Title III data using the new SPR form

Jan. 2023: Grantees submit FY2022 new SPR data into OAAPS

Future Events:

• Webinars:
  • June 2nd: Title III B Data Elements
  • June 17th: Business Operations
  • July 15th: Title III C and NSIP Data Elements
  • July 28th: Legal Assistance
  • August 19th: Title III D and Aging Network Data Elements
  • September 8th: Title III E Data Elements
  • October 7th: Business Case Check-In

• Conference Presence as Available
Resources are Available!

- Programmatic and policy technical assistance to states
- **Training** state grantees and AAAs on the Title III New SPR/OAAPS through webinars, short videos, and quick reference guides
- Support on business process maturation to states
- **TA materials related to OAAPS**
- System-related technical assistance to states and AAAs
### Materials Available Now

<table>
<thead>
<tr>
<th>Number</th>
<th>Type</th>
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<tbody>
<tr>
<td>14</td>
<td>Webinar</td>
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<tr>
<td>4</td>
<td>Short Videos</td>
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<tr>
<td>9</td>
<td>Quick Reference Guides</td>
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### Materials In Production

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<tr>
<td>20</td>
<td>Webinars</td>
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<tr>
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<td>Videos</td>
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The OAAPS Help Desk can answer questions about how to use OAAPS (logging in, saving data, etc.).

Your State point of contact is the best source for programmatic and policy-related questions as well as questions about State-specific reporting timelines.
How AAAs Should Prepare

- Communicate with SUAs on enabled v. non-enabled user status
- Make a plan for making changes to business operations and systems
- Prepare to start collecting new/revised/removed data elements
- Determine future goals for your data
- Think about partnerships you could make with this new data
- Create clear training plans and guidance for staff on necessary updates
## Communication Plan

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<th>Activity</th>
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<td>Bimonthly calls with the State grantees</td>
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<td>Quarterly meetings with State-level vendors</td>
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<td>Periodic calls with Aging Network partner organizations</td>
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<td>Regular updates and announcements to other stakeholders</td>
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<td>Visibility at key conferences with stakeholders</td>
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Administration for Community Living

THANK YOU FOR ATTENDING TODAY’S AAA STATUS UPDATE

ACL Office of Performance and Evaluation
Need Help? Have a question?

Title III OAAPS or New SPR:
ACL-OAAPS-PILOT@icf.com

Current SPR or SRT:
SPRredesign.comments@acl.hhs.gov